

Corporate Actions Specialist

Our client:

An international bank active in the private banking field

Role & Responsibilities:

- Day-to-day handling of corporate actions events
- Analysis of corporate actions transactions
- Performing corporate actions booking and reconciliations
- Follow-up on potential issues
- Close collaboration with the front-office

Profile:

- 3-5 years of professional experience in a similar role within a bank in Switzerland
- Very good knowledge of corporate actions treatment
- Excellent command of English and French
- Very good command of IT tools, especially Excel

Required skills:

- Rigor and sense of precision
- Hardworking attitude and stress-resistance
- Keen team spirit and autonomy
- Ability to learn fast

Contract type: Permanent contract

Rate of activity: 100%

Starting date: To be discussed

We guarantee you to handle your application in total confidentiality.

Consultant responsable du mandat : Mouhssine Moudrik
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