

## Securities Transfers Specialist

### Our client:

An international bank active in the private banking field

### Role & Responsibilities:

The candidate will be in charge of the deliveries free of payment: incoming/outgoing/internal for all kind of security, shares, bonds, mutual funds, hedge funds, private equity

- Issue faxes and send to the counterparty
- Send instruction to custodians/depositaries through swift or faxes
- Follow up the swift instructions or fax instructions and act in order to have the transfer settled on time
- Record the incoming and outgoing transfers
- Report and update in a system dedicated to transfers in progress
- In charge of the reconciliation of cash positions linked to tax or fees issued from trades
- In contact with different departments like Security Master, Reconciliation team, investment Fund team, Tax team, Compliance team

### Profile:

- Experience in Securities transfers
- Good knowledge of the different systems will be an advantages (GTmatch - GTExchange - Steling - swift)

### Required skills:

- French and very good english
- Ability to work in a team and to cope with high volumes of activity

**Contract type:** Permanent

**Rate of activity:** 100%

**Starting date:** To be discussed

**We guarantee you to handle your application in total confidentiality**

Consultant responsable du mandat : José Dominguez  
Ref : JD117961319