

## Transaction & Screening officer

**Our client:**

A top international private bank based in Geneva.

**Role & Responsibilities:**

- Investigating system generated name and transaction screening potential matches
- Assisting the bank in managing Financial Crime risk through the review and investigation of alerts resulting from the transaction and screening activities
- Undertaking investigative review using client's KYC file, documentations and the Bank's systems to obtain the necessary requirements to adequately conclude the review
- Contacting Relationship Managers, as required, for additional information / documentation and corroborate received information provided by the Relationship Managers
- Ensuring alerts are closed and documented as per Policy requirements and timelines, including the closure explanation
- Identifying and raise escalations relating to potential PEP (Politically Exposed Person), sanctions or adverse information hits as per procedure
- Undertaking prompt review and closure of eligible alerts assessed as not posing any FCC risk to the bank as per procedure

**Profile:**

- 2 to 5 years experience in the compliance activities within transaction screening activities in Switzerland.
- French & English fluent
- User Avaloq will be a plus

**Contract type:** Temporary

**Rate of activity:** 100%

**Starting date:** As soon as possible

**We guarantee you to handle your application in total confidentiality**

Consultant responsable du mandat : Mouhssine Moudrik  
Ref : MM1122286821