

# **PERFORMANCE CONSULTANT SA**

Conseil en ressources humaines

## **Cash reconciliations officer**

### **Our client:**

An international private bank based in Geneva

### **Role & Responsibilities:**

- Monitor and control the Bank's nostro account balances by matching the movements between our Banking System and the MT950 Statements received from our external correspondent and custodian banks
- Work with our reconciliation application, Corona, to analyse pending movements, to match them or attribute them to operational teams, and to continually monitor pending lines (breaks)..
- Manage the cash nostro accounts for both cash correspondents and custodian accounts. Monitor the balances and all pending items. Ensure integrity, completeness and remediation of all pending items.
- Manually examine all daily pending items and determine adequate actions: Manually match, Identify issue and comment item, Attribute to appropriate team, Request booking or correction and close.
- Follow up on all history pending items with team managers.
- Produce daily and weekly reporting to operational teams.
- Monitor team e-mail database and respond to user queries.
- Manage fees and interest received on nostro accounts

### **Profile:**

- Bachelor or Master degree in the Finance or Economy
- **At least 3 years experience of cash reconciliations** within the banking industry with a good banking knowledge
- Good communication skills, analytical ability, ability to understand, explain and support change
- French & English fluent
- **Available immediately**

**Contract type:** Temporary - 6 months

**Rate of activity:** 100%

**Starting date:** asap

**We guarantee you to handle your application in total confidentiality**

Consultant responsable du mandat : Mouhssine Moudrik

Ref : MM263776166