

Lead Tools and Operations - Master Systems

Our client:

An international NGO based in Geneva

Role & Responsibilities:

The Lead Tools and Operations - Master Systems is responsible for the following activities and tasks as assigned. Master Systems management

- Managing the Product Data hub including the defining of appropriate product hierarchies and attributes; nomenclature; processes; and governance
- Apply lessons learnt to implement continuous improvements to drive simplification, compliance and enabling greater data integration across the organization, suppliers and partners
- Ensuring the Product Data Hub runs as expected at the defined service level and providing Level 1 and level 2 support, training, and onboarding of new users
- In close collaboration with the Lead Tools and Operations- Transactional Systems; other Planning & Procurement and SO Teams; Health Product Management Managers, IT and other Global Fund teams, understand and define the business requirements to determine master data needs to deliver both current and future business needs in line with the Global Funds' Health Product Digitization Strategy
 - Undertake the necessary analyses to develop and maintain a 1-, year and multiyear development plan to deliver on the business requirements
 - In collaboration with the business process owners and systems leads, implement, and manage a governance, prioritization, and sequencing for approved improvements
- Contribute to the development and implementation of the Global Funds' Health Product Digitization Strategy
- Provide inputs and support IT reviews of IT-related supplier performance monitoring and performance review

Knowledge management

- Support capturing good practices through knowledge management mechanisms
- Cultivate growth mindset and explore industry best practices to ensure continuous improvement to improve the overall performance and organization

Coordination with internal and external stakeholders

- Support alignment of relevant activities across all Supply Operations Teams
- Interface with other teams on risks and learnings
- Identifies opportunities and needs of support from other internal functions or with external partners

Team effectiveness and capacity building

- Support the transformation of Planning and Procurement (P&P) team as part of the Supply Operations To-Be Operating Model
- Ensure team vacancies are covered with adequate skills and
- Effective onboarding and ongoing capacity building of team members through technical and corporate trainings, upskilling as required.
- Manage recruitment, learning and development, performance management and career development of team under
- Lead their direct reports, set individual and team objectives in line with the overall Department objectives, ensures that they have appropriate understanding of the requirements of their role and the capacity and skills needed to meet them, provide coaching and mentoring to them, and work together with staff to achieve work-life
- Engage, motivate and develop their team in order to drive their performance and increase their impact
- Act as a role model for the values and behaviors of the Organization, in particular focusing on collaborative relationships within the Organization.

Profile:

- Degree in relevant field such as management, engineering, process management or IT
- Experience of supply chain systems data management, developing data-oriented systems to meet the organization's needs
- Experience and expertise in health products procurement principles and supply chain management
- Experience in business analytics and continuous improvements across functional pillars in organization
- Experience with stakeholder engagement and coordination across an organization
- Experience in leading teams in matrix organizations and working in cross-functional teams
- Proven experience in promoting and utilizing an organization's knowledge assets
- Demonstrated experience in establishing and maintaining productive partnerships as well as facilitating and strengthening the involvement of a range of internal and external stakeholders

Contract type: Temp mission - 7-month

Rate of activity: 100%

Starting date: Starting June 1st

We guarantee you to handle your application in total confidentiality

Consultant responsable du mandat :

Ref : MM1561224050