

PERFORMANCE
CONSULTANT SA

Conseil en ressources humaines

Grant Finance Specialist

Our client:

An international Health NGO based in Geneva

Role & Responsibilities:

Formally Reporting to the Grant Finance Manager with a matrix reporting to Senior Specialist on thematic areas, the Specialist is a professional with proven ability in financial management to lead the financial aspect of portfolio delivery throughout the grant lifecycle for maximum impact

- Working in the country team (s), the Finance Specialist is responsible for the financial aspect of funds allocated for an assigned country or multi-country portfolio. They bring the finance perspective to the country team decisions.
- They ensure that the implementation arrangements proposed for grants are appropriate with respect to the expected flow of funds and that appropriate safeguards are in place to ensure that grant implementers have the required capacity to implement within an acceptable level of financial risk.
- They review and, in some cases, approve grant investment decisions³, financial forecasts, financial risk and assurance mechanisms and must ensure that cost-effectiveness, value-for-money and absorptive capacity principles are key drivers in the decision-making processes of the country team (s).
- The Specialist strives to implement financial management best practices throughout the grant life cycle in their portfolio and enhance operational efficiency by focusing on principles that drive a risk-based approach in budgeting ("80/20") and operational oversight
- They are also responsible for the accuracy and completeness of grant financial reports and the timely recovery of amounts arising from non-compliance with Global Fund guidelines grants regulations in their portfolio
- The Specialist is responsible for Financial Risk Management, Assurance Planning and Financial Capacity Building activities within their portfolio.
- They ensure the accuracy and completeness of validated financial data (including grant budgets, in-country expenditure, cash balances, and the associated financial absorption indicators) for the assigned portfolio are duly documented in the relevant Systems (GFS, HP, GOS and SharePoint) in a timely manner

Profile:

- **Advanced Degree in Finance** (Masters in Finance or MBA Finance) or accounting qualification (professional qualification such as a Chartered Accountant, Certified Public Accountant, Certified Financial Analyst, Fédération des Experts-Comptables Européens).
- **Minimum 8 years of demonstrated professional experience in financial management (including auditing, accounting controlling .) and analysis**
- Demonstrated extensive experience in financial analysis and decision-making, obtained within an international accounting firm, bilateral or multilateral aid agency, government department, and/or a commercial or investment bank;
- Grants and finance management experience, preferably in the health, social or financing sector would be an advantage as well as relevant experience in developing countries;
- Experience of working within an international or regional sphere of activity.
- An excellent knowledge of English and preferably a good working knowledge of French. Knowledge of other languages would be an asset.

Contract type: Temporary mission until end of may 2024 ((approx. 7 months, and can be further extended depending on business needs)

Rate of activity: 100%

Starting date: ASAP

We guarantee you to handle your application in total confidentiality

Consultant responsable du mandat : Mouhssine Moudrik
Ref : MM1743780826