

# **PERFORMANCE CONSULTANT SA**

Conseil en ressources humaines

## **Associate Specialist, Ethics & Integrity**

### **Our client:**

An international Health NGO based in Geneva

### **Role & Responsibilities:**

- Provide operational support to the CCM Specialist Ethics & Integrity and join the CCM Workstream within the Ethics Office
- Help with the strengthening of ethics & integrity at CCM level, with a focus on Conflict-of-Interest management and overall capacity building on ethics, including the enforcement of the values and principles of the CCM Code of Conduct.
- Providing Compliance campaign quality support
- Facilitating the launch of the Eligibility Requirement compliance campaign (monitoring/tracking of results and analysis/review of related documents) and general support to the CCM Workstream with other CCM Ethics related duties as needed.

### **Profile:**

- University degree in law and/or public or business administration, or other relevant field or equivalent professional training or work
- **3 to 4 years of professional experience** in multicultural environments
- Professional experience in multicultural environments, ideally in international development/humanitarian context and experience with engaging with multiple and diverse
- **Experience working in Ethics or Compliance, with conflict-of-interest management or Code of Conduct adoption and enforcement.**
- An excellent knowledge of English and French are required, and knowledge of other languages would be an asset (for example: Spanish)

### **Required skills:**

- Very good communication skills and ability to communicate clearly, concisely, effectively, and
- Ability to communicate sensitively about ethics matters across a wide spectrum of stakeholders (internally and externally).
- Very good presentation skills, excel/database and organizational skills and attention to

**Contract type:** Temporary mission starting in Jan 2024 for 12 months

**Rate of activity:** 100% (remote and in-person work appropriate on CET in Geneva)

**Starting date:** Jan 2024

**We guarantee you to handle your application in total confidentiality**

Consultant responsable du mandat : Mouhssine Moudrik  
Ref : MM1279802695