

# **PERFORMANCE CONSULTANT SA**

Conseil en ressources humaines

## **Internal Communications Manager**

### **Our client:**

An international company based in Geneva

### **Role & Responsibilities:**

- Help to achieve the department's key objective of fostering a culture that supports and drives behaviors aligned with business strategy by effectively communicating the organization's vision, mission, values and culture.
- A good understanding of internal communications with strong skills in at least one specialty area because He/she will demonstrate a foundation in most of the core skill areas such as strategic thinking, influencing skills, stakeholder understanding, measurement and coaching/enablement.
- The candidate should be able to develop comprehensive communication plans; a key focus will be on publishing news on the intranet and developing and delivering training.

### **Profile:**

- University degree or equivalent experience in multimedia design or communications
- Strong understanding of intranets, social media, emerging internal communications and digital media trends
- Several years experience in a swiss multinational environment
- Excellent level of English (written & spoken). French a benefit
- Strong CMS and SharePoint knowledge
- Digital and design publishing skills: Photoshop, video editing, layout and design

### **Required skills:**

- A creative, detailed, service-oriented personality
- Good knowledge of digital communications within multinational corporations
- Significant experience applying best practice communications for enterprise rollouts

**Contract type: Temporary**

**Rate of activity: 100%**

**Starting date: 1st of January 2019**

**We guarantee you to handle your application in total confidentiality**

Consultant responsable du mandat : Mouhssine Moudrik

Ref : OZ1453720055