

PERFORMANCE CONSULTANT SA

Conseil en ressources humaines

Transformation consultant, External Relations and Communications division

Our client:

A global NGO based in Geneva

Role & Responsibilities:

- Support project management, conduct the high-level analysis and mapping of relevant business processes, and develop standard operating procedures under a light-touch approach.
- Propose and implement a transformation plan addressing non-structure-related elements of the External Relations and Communications division reorganization process:
- Review and validate data collected and systematized during the reorganization exercise
- Conduct business process review and mapping, as needed
- Coordinate implementation process of the transformation plan
- Review, recalibrate and/or define relevant key business processes and facilitate team discussions around the design of new service models:
- Act as project manager of the External Relations and Communications division transformation program and the core team

Profile:

- Advanced university degree in management, organizational development, organizational behavior, change management, communications, human resources or a relevant field
- **Seven to ten years' experience in organizational transformations, change management and/or business process optimization**
- Advanced experience in facilitating business process optimization exercises Desirable:
- Experience in managing change in external relations and communications business areas · Experience working in a large, preferably global organization
- Proven ability to work in a multi-cultural environment
- **Advanced communications skills in English** (written and spoken). Knowledge of other languages would be an asset.

Contract type: Temporary until December 2021

Rate of activity: 100%

Starting date: 1st of March 2021

We guarantee you to handle your application in total confidentiality

Consultant responsable du mandat : Mouhssine Moudrik

Ref : MM1874885351