

PERFORMANCE CONSULTANT SA

Conseil en ressources humaines

KYC Specialist / Onboarding Specialist H/F

Our client:

A top international private banking player in Geneva

Role & Responsibilities:

Within the Management Department in Geneva, the KYC specialist / Onboarding specialist works in close collaboration with the Head of Private Banking Geneva, by performing below described tasks to enable the good functioning of the business.

- supporting operational management of the front team in actively identifying, managing and mitigating all risks arising from performed activities (First line of defense) ;
- Performing due diligence on prospective client relationships
- Performing due diligence on cash transfer, credit granting and ad hoc request for the front team,
- Distribute knowledge and best practice among Client Relationship Officers and Client Service Officers
- Perform any other ad hoc activities as assigned by the Management related to the first line of defense
- Enhance top line, process simplification and risk mitigation

Profile:

- University degree in Business Administration, Finance, Law, Economics or related field is essential
- Minimum 5 years of previous compliance or audit experience in the area of account openings, account reviews and transaction monitoring

Required skills:

- Strong analytical skills
- Strong communication skills, including the ability to deal with potentially contentious issues effectively
- Ability to work under pressure in a fast-paced environment, flexible, multitask
- Excellent knowledge of written and spoken English. Working knowledge of French and German would be an advantage.

Contract type: Temporary - 1 year

Rate of activity: 100%

Starting date: ASAP

We guarantee you to handle your application in total confidentiality

Consultant responsable du mandat : Mouhssine Moudrik

Ref : MM1177215877